**Cleaning Coordinator (PM shift)**

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| **Criteria** | **Essential/Desirable** | **Method of Assessment** |
| **Knowledge and Experience** |  |  |
| Experience of working in a cleaning role and maintaining a high standard of cleanliness | E | Application Form |
| Awareness of general Health & Safety issues and the Control of Substances Hazardous to Health (COSHH) and ability to undertake risk assessments | E | Application Form |
| Experience of using cleaning equipment including: buffer cleaner, scrubber dryer, wet pick up, carpet shampooer etc. | E | Interview / Assessment Centre |
| Ability to train staff to clean to the required standard and in the use of cleaning equipment | E | Interview / Assessment Centre |
| Experience of supervising general cleaning activities to maintain a high standard of cleanliness | D | Application Form |
| Experience of cleaning in a large organisation | D | Application Form |
| **Skills and Abilities** |  |  |
| Ability to work on own and as part of a team | E | Interview / Assessment Centre |
| **Other** |  |  |
| Willing to undertake training courses that are relevant to the duties of the post or are required for Health and Safety reasons | E | Interview / Assessment Centre |
| Be committed to safeguarding and promoting the welfare of children, young people and vulnerable adults | E | Interview / Assessment Centre |
| Be committed to the College’s Equality and Diversity agenda | E | Interview / Assessment Centre |
| Willing to work flexibly across the Estates department, including working outside of office hours on occasion. | E | Interview / Assessment Centre |