MINUTES OF THE CORPORATION BOARD MEETING
HELD ON FRIDAY 5 DECEMBER 2025 IN THE EXCHANGE BOARD ROOM / VIA MICROSOFT TEAMS

PRESENT:

Mark Allanson	Chair of the Corporation Board
Dr Fazal Dad CBE	Principal and Chief Executive
Asif Ali	Member
Cheryl Dunn	Member
Ram Gupta	Member
Michael Lee	Staff Governor (Business Support)
Paul Morris	Member
Arif Patel	Member
Ojan Rohani	Member
Faris Saiyed	Student Governor (FE)
Clare Shaw	Staff Governor (Academic)
David Swift	Member
Bryan Welch	Member

IN ATTENDANCE:

Annalee Hurley*	Menzies (External Audit)
Jennifer Eastham	Vice-Principal: Finance and Corporate Services
Rachel Tarplee	Vice-Principal: Curriculum and Quality
Nicola Clayton	Executive Director of Business Development and External Engagement
Laine Morris	Executive Director: People and Culture
Sarah Horeesorun	Director of Governance

* indicates attendance via Microsoft Teams

The meeting started at 14:00 and was quorate.

1. WELCOME AND PRESENTATION

The Chair welcomed everyone to the meeting and explained that the Agenda would be re-ordered a little to permit the External Auditor to cover Item 7.(i) after the Principal's presentation. This was **AGREED** by the Corporation Board members.

The Chair invited the Principal and Chief Executive to deliver his presentation, a 'Briefing on Key Policy Developments in Further Education'.

The Principal and Chief Executive presented a series of slides, providing the narrative to update the Corporation Board members on:

Post 16 Skills White Paper aims to build a world leading skills system central to economic growth, social mobility, and national priorities like clean energy and health. Key to success was the role of colleges, working with employers, strengthening higher education, and a clear focus on outcomes and pathways to jobs.

Curriculum Assessment Review - was consulting on a new maths qualification, Vocational pathways (V level) alongside A levels and T levels, potential replacements for Apprenticeship EPAs, and a reduction in T level assessment burdens.

FE Commissioners interventions - proactive support to encourage improvement in colleges. Intervention triggers included failure to meet Ofsted's expected standards, Financial Health, Quality, Contribution to skills needs, and Failure to make progress on resolving concerns.

A member enquired if the College was sure it knew what employers were seeking, and the Executive Director: Business Development and Employer Engagement assured members that the College was very in tune with employer demands. For example, the College sat on numerous local and regional employer and industry Boards; collaborated with employers in employer and business forums; employers frequently visited the College and classrooms to inform the curriculum and shape how this was delivered advising on current working practices and industry standards. Much of this was captured in the Accountability Agreement and the College recognised as being 'strong' on Skills in the Ofsted inspection November 2024 and won the prestigious Skills provider of the Year at the BIBA awards 2025. The Principal was a member of Skills Board England and helped provide the national context.

Another member commented that the Skills White Paper was a huge opportunity for FE as people may need new skills or to develop existing skills to meet employer and skills demands. The Principal added that careers information, advice and guidance, for both FE and HE, was essential to ensure students were on the correct course with a clear pathway to employment.

The Board recognised the challenges ahead and would revisit the policy developments and how these were translated into the curriculum.

The Board thanked the Principal and Chief Executive for this insightful presentation and the Chair added that it would be useful to have Board presentations on best practice and innovation, and real student voice and experience to bring the data to life and give the Board real insight and demonstrate impact. **ACTION: Director of Governance/Executive Team**

Before moving on, the Chair helpfully reminded members that the Agenda items had been discussed and scrutinised by the relevant Committees or had been considered in draft at the last Board meeting with the final versions proposed for approval at this meeting.

2. APOLOGIES FOR ABSENCE AND DECLARATION OF CONFLICTS OF INTEREST

Apologies for absence were received and accepted from members Catherine Hill OBE, Darren Ratcliffe, Nathan Rogan, Taiyab Sufi and Joshua Waghorn.

The Chair advised those in attendance that should members of the Corporation Board become aware of any potential conflicts of interest, they should be disclosed at the earliest opportunity during the meeting.

3. MINUTES OF THE CORPORATION BOARD MEETING HELD 17 OCTOBER 2025

The Board agreed that the Minutes of the Corporation Board meeting held on 17 October 2025 were true and accurate.

4. MATTERS ARISING

Matters arising had either been completed or would be covered by Items on the Agenda.

It had been agreed that Item 07(i) be taken first, but for the purposes of these Minutes, Items are recorded in Agenda order.

5. CHAIR'S MATTERS

The Chair opened this Item by encouraging members to attend the A level and Science Awards ceremony on 17 December and to let the Director of Governance know if they could support the event.

The Chair of the Corporation Board informed members that he had been the 'guest' Chair of the Learning and Quality Committee the week previous and was pleased to learn that the College was exceeding national benchmarks but was not complacent and striving to be even better. The Quality Improvement Plan was on the Board Agenda and identified areas to improve, and, to help provide focus and be exceptional, the Chair mentioned that he would like to shine a spotlight on the following next year:

Improving student attendance – this was a sector wide issue and an area of high-interest for ministers, regional directors and Ofsted teams.

Enhancing College Culture – leading from the top and picking up on activities from the Leadership away day.

Promoting good behaviours – staff leading by example and promoting work ready skills and attributes (FE & HE). Do the students know and understand what behaviours are expected of them?

Identifying areas to work on for the next **TEF application**

Making the most of College **Alumni**

Valuing our people – staff and student experience. HR leading on 'HR Roadmap' and reporting to P&R Committee spring 26; The College is outstanding for our student experience but is there even more that it can do and be innovative.

Finances featured strongly on the Board Agenda and continued to be 'Outstanding'. The College was responding to the needs of the community through its successful launch of Animal Care, and the Launchpad was having real impact. The Chair asked what more could the College do to be visionary and future focused?

The Chair acknowledged that the Colleges' prominence on the national stage was growing, the Principal was on Skills Board England, and the Executive Director: Student Support and Experience was at the House of Commons at the final of the 'Good for Me, Good for FE Awards'. The College was also a finalist in the Beacon Awards, and the week previous, one of its students was a finalist in the World Skills Electrotechnical event and highly commended.

The Chair thanked members who had taken up his challenge to attend a Quality Summit or two and said that there would be more opportunities in the spring.

Member Ridwaan Omar was not at this meeting, but the Chair said that Mr Omar and a trainee associate had given a talk to HE Law students last week and it was really well received. The Chair thanked Mr Omar and invited members who might like to share their learning and professional journey and do similar, to contact the Director of Governance.

The Chair acknowledge the good work of the Committees to complete the scrutiny and do the heavy lifting on key items to be approved at the Board and thanked the Executive for providing strong leadership of the College.

The Chair informed members that he planned to pause the meeting at 3.15pm for a short break and this proposal was accepted by all present.

6. PRINCIPAL AND CHIEF EXECUTIVES REPORT

The Principal had provided a comprehensive Report for his Item and added his thanks to all staff and students, thanking the Board for their support throughout the academic year, and all that they continue to do focusing on improvement and the future.

The Principal highlighted the following:

- Overall retention for Further Education students was 98.8%, broadly in line with the same point in the previous academic year. Analysis of students who had left the College since September 2025 showed that most were on a two-year qualification but decided not to return for year two.

- Overall student attendance across the College was high in the vast majority of vocational and A-Level courses. However, the annual challenge of attendance at GCSE maths and English classes continued to be an area of focus and dedicated Attendance Progress Mentors in place to contact parents and individual students to encourage their return to college.

- Apprenticeship achievement last academic year was 69.2%, a small improvement on the previous year. Analysis of non-completions shows personal or employer-related challenges as key factors.

- High Needs provision continued to support students to achieve their qualifications and progress towards their aspirations. Last year's achievement rate was 94%.

- Higher Education student outcomes improved last year, with continuation and completion rates now above national benchmarks. However, this area remains a critical focal point for further improvement to ensure quality systems and processes are embedded across every subject area.

- The full-time 16–18-year-old Department for Education (DfE) target was met; however, the College did not meet its Higher Education (HE) target, falling short by 50 students.

- Launchpad and has recruited 225 students

- 328 students attended the November GCSE maths and English re-sit exams. Students re-sitting these qualifications were provided with dedicated sessions and additional support in the maths and English Success Centre. The results for these students would be available in January 2026.

- 2025/26 - enrolled over 2594 GCSE students to re-sit maths, English, or both qualifications – an increase of over 494 additional students compared to last year.

- 571 parents attended a recent parents evening.

- The College continued to work with a variety of employers to co-create the curriculum, ensuring students developed the knowledge, skills and behaviours needed to progress to the next level of study or secure employment to fulfil their career aspirations.

- Management had been given a clear focus on consolidating and improving curriculum areas through the SAR and QIP 2025/26.

- Finances remain outstanding. This achievement reflects the dedicated work of the College's senior managers, supported by all staff.

- The College was working to get the most out of partnerships with NewGround Together, National Cyber Force, Blackburn Rovers Community Trust, and enter into a new partnership with University of Derby having completed robust due diligence exercise.

- Victoria Building behind schedule but will have no financial impact on the College and will not disrupt teaching and learning as this will continue in the temporary classrooms.

- Notified members of a likely ITT inspection next year as the College was in the inspection window and delivered ITT on behalf of UcLan.

The Principal and Chief Executive thanked all of the Board members for their valuable support, their scrutiny and challenge, which helped move the College forward, and extended an invitation to all members to attend the end-of-year festive events, including the College lunch and staff awards, on Friday 19 December 2025.

A member suggested that the College might wish to develop KPIs for the new Launchpad centre and the Principal said that as a new venture the College would certainly be looking to develop specific targets and measures, particularly around areas such as attendance and achievement as these will be challenges, and as the centre was at such an early stage, targets would be informed by the performance/outcomes in the year one. The first cohort of students would be transitioning from the Launchpad centre into the College on 19 January 2026 and had a lot of wrap-around support to make the transition a success. The Chair said that the Launchpad Centre was innovative and exciting, and that it needed a little time to realise its potential and establish what good looks like.

Another member remarked upon the positive engagement with parents, and that in its efforts to be 'exceptional' maybe elocution should be included in the successful attributes and work ready skills so that students can better articulate themselves.

On HNS, a member noted that HNS were making progress beyond their capability and challenged the College to demonstrate this in future Reports and presentations.

The Chair thanked the Principal and Chief Executive for the comprehensive Report and update.

7. ITEMS PREVIOUSLY CONSIDERED BY AUDIT COMMITTEE

7.(i) Audit Management letter 2024/25

The Chair invited the Vice-Principal: Finance and Corporate Services to provide the context for this Item, and Annalee Hurley, Menzies, to present this Item. Annalee Hurley explained that Menzies had been contracted by the College to provide an External Audit and independent opinion of the Colleges' Annual Report and Financial Statements for 2024/25.

Menzies had undertaken planning, preparation, and a two-week audit in College, during which they reviewed and tested the accounts prepared by the College Finance Team.

On completion of the audit, Menzies had produced a draft 'Management Letter' which was presented to, and discussed at length by, the Audit Committee in its meeting on 18 November 2025. At that time, there were some outstanding queries, now resolved. Menzies were content to issue an 'unqualified opinion' for the Accounts and Regularity Self-Assessment Questionnaire. Members were reassured by the external audit of the Financial Statements and that they were a true and fair view of the Colleges financial performance 2024/25.

The Board **APPROVED** the Annual Report and Financial Statements for 2024/25 and would review these documents again, alongside the supporting documents, in Item 9(i) later on in the Agenda.

The Board thanked Annalee Hurley from Menzies for the work done on the External Audit and for the presentation.

The Board thanked the Vice-Principal: Finance and Corporate Services for the good outcome and asked that their thanks be shared with the Finance Team.

Annalee Hurley left the meeting at 14.30pm.

7.(ii) Risk Register 2025/26

The Vice-Principal: Finance and Corporate Services talked the Board through the Report informing them that no new risks had been identified, one risk was RAG rated as being 'Red' and the risk 'Failure to meet income targets through student recruitment' had been reduced from Red to Amber as the student recruitment target had been met.

The Risk Register had been considered by the Audit Committee at its November meeting.

The Board **AGREED** the November 2025 Risk Management Report.

8. ITEMS PREVIOUSLY CONSIDERED BY THE LEARNING AND QUALITY COMMITTEE

8.(i) Self-assessment Report (SAR) 2024/25

The Vice-Principal: Curriculum and Quality informed members that the SAR had been scrutinised at the 26 November 2025 Learning and Quality Committee and that the Committee agreed with the overall assessment of 'Good with outstanding features'.

The Chair added that it was an impressive document and the Committee liked the format.

The Corporation Board **APPROVED** the Self-Assessment Report 2024/25.

8.(ii) Quality Improvement Plan (QIP) 2025/26

The Vice-Principal: Curriculum and Quality explained that the Quality Improvement Plan (QIP) had been subject to scrutiny and inspection at the dedicated meeting of the Learning and Quality Committee on 26 November 2025. The QIP aligned with the key areas for improvement as identified in the November 2024 Ofsted inspection, with the addition of English as well as maths as an area for improvement. Progress on the QIP would be reported to the Learning and Quality Committee.

The Chair remarked that the QIP clearly articulated areas on which additional focus and support was needed in 2025/26.

The Board **APPROVED** the Quality Improvement Plan (FE) for 2025/26.

8.(iii) HE Self-Assessment Document (SED) 2024/25

The Vice-Principal: Curriculum and Quality explained that the College's Higher Education Self-Evaluation Document (SED) was produced, in the main, for Lancaster University partners and written in-line with QAA and OfS guidance. It focused on the current position and improvements made in the quality of education delivered, student experience and outcomes.

The Learning and Quality Committee had considered the SED at the 26 November 2025 meeting and understood that whilst the SED was not a statutory document, it was useful to have to support evaluation and continuous improvement. It was a reflective document and clearly demonstrated the progress made on improving continuation and completion. A member commented that HE was considered as being all level 4 courses and above.

The Board noted the performance and positive trajectory of HE and **APPROVED** the HE Self-Assessment Document 2024/25.

8.(iv) Academic Board Annual Report 2024/25

The Vice-Principal: Curriculum and Quality reminded members that the Academic Board reported to the Learning and Quality Committee and informed the Board that the Academic Board had, amongst its membership, two HE members and was looking to recruit an FE member.

The Board **APPROVED** the Annual Report of the Academic Board for 2024/25.

The Corporation Board had a 10-minute recess at 3.15pm

9. ITEMS PREVIOUSLY CONSIDERED BY POLICY AND RESOURCES COMMITTEE

9.(i) Annual Report and Financial Statements for 2024/25

The Vice Principal: Finance and Corporate Services introduced Item 9(i) and explained that what followed in this Item were a suite of documents that underpinned the Annual Report and Financial Statements and that it was important, in the interests of disclosure, for the Reports to be considered together and brought to the attention of the Board.

All of the following Reports had been considered by the Policy and Resources Committee at its meeting on 24 November 2025.

The Vice-Principal explained that the documents would be submitted to the DfE and made available to the public on the College website. The Annual Report included commentary on performance and developments during the year, plus risk and Corporate Governance. The Accounts delivered financial health that was ‘Outstanding’, as measured by the DfE, and met the FE Commissioners measures. The Reports had been audited by Menzies who gave an ‘unmodified’ opinion.

The Board **APPROVED** the Annual Report and Financial Statements for 2024/25.

That being the case, the Chair of the Corporation Board and the Principal and Chief Executive, as Accounting Officer, signed the requisite letters of Representation and Assurance and the Annual Report and Financial Statements.

9.(i)a DfE Finance Record Return for Colleges

As part of the DfE College Accounts Direction, the College was required to submit the accounts to the DfE in a special template to be uploaded to the portal, called the Excel Finance Record Return. The key elements were included in Appendix 1 of the Report, and the return was due for submission to the DfE by 31 December 2025.

The Board **APPROVED** the submission of the Finance Record to the DfE.

9.(i)b Financial Objectives

To comply with DfE College Financial Handbook guidance all Colleges must have clear Financial Objectives that support the achievement of their Strategic Objectives. The Financial Objectives and performance against these were reported in the Financial Statements and presented in the Report for Board approval.

The Board reviewed, noted the performance against the Financial Objectives for 2024/25, and **APPROVED** the Financial Objectives 2025/26.

9.(i)c Related Party Transactions

To ensure transparency, reporting standards dictate that any transactions between the College and a Governor or related organisation be disclosed in the Annual Report and Financial Statements. The detailed transactions were declared in Appendix One of this Report and **APPROVED** by the Board.

9.(i)d Annual Review of Accounting Policies

The College's accounting policies are the rules by which it does its finance and accounting. These policies had been used in the preparation of the accounts and as there had been no new accounting standards, only minimal changes were required to the policies, none of which would have an impact on the financial stability of the College.

The Board **APPROVED** the Accounting Policies for the 2024/25 Financial Statements as recommended by the Policy and Resources Committee and set out in Appendix 1 .

9.(ii) a) Final Management Accounts – Year end position 2024/25

The Vice-Principal: Finance and Corporate Services confirmed that the College finances remained 'Outstanding' and cash balances were healthy. The Board had considered these Accounts in draft at the October Board meeting, and the Policy and Resources Committee had discussed the final Accounts on 24 November 2025 and had recommended them to the Board for approval.

Little had changed since the draft version, and the FRS102 LGPS Pension adjustment figures had been received. The Board noted the positive variance, year-end adjustments and the favourable current operating position as detailed in the Appendix.

There was recognition of the close management of Higher Education, Apprenticeship, Advanced Learner Loans and Commercial income, and the Board thanked the Vice-Principal and colleagues for effective financial management.

The Corporation Board **APPROVED** the Finalised Management Accounts to 31 July 2025 as recommended by the Policy and Resources Committee.

The Chair and Board thanked the Vice-Principal: Finance and Corporate Services and her Team for their work on managing the College finances effectively.

9.(ii) b) Management Accounts – period ending 30 October 2025

The Vice-Principal: Finance and Corporate Services provided a verbal commentary to the Report, explaining that, as is usual at the start of the academic year, there were some challenges as it takes time for the funding to flow. The balance sheet remained strong and close scrutiny of expenditure continued to ensure that shortfalls in income were managed.

The Chair remarked that the College had seen growth, Animal Care and Launchpad, plus growth in development of the campus. Finances were positive.

The Board **APPROVED** the October 2025 Management Accounts.

9.(iii) **PERFORMANCE AGAINST COLLEGE KEY PERFORMANCE INDICATORS**

(i) 2024/25 – pre-finalised
(ii) 2025/26 – actuals to 31 October 2025

(i) 2024/25 – pre-finalised

The Vice-Principal: Finance and Corporate Services introduced the KPI Report for the period ending 31 July 2025. The Board had discussed a draft version of this Report at its October meeting; this had not changed and was the final Report.

The detailed performance information was provided in Annex A, and summarising the KPI performance, the Board noted that:

- 9 were on target
- 5 were on target in part
- 6 were under target
- 2 were not yet reportable.

The respective KPIs had been scrutinised previously at the Learning and Quality Committee on 6 November 2025 and the Policy and Resources Committee meeting on 24 November 2025

The Board **APPROVED** the Key Performance Indicator Report for the period ending 31 July 2025.

(ii) 2025/26 – actuals to 31 October 2025

The Vice-Principal: Finance and Corporate Services referred members to the Report and attachment explaining that some progress had been made on some of the KPIs but that it was too early to Report on many of them.

The Board noted the content of the attachment and **APPROVED** the KPI Report.

9.(iv) **STRATEGIC PLAN OPERATING STATEMENT**

The Vice-Principal: Finance and Corporate Services introduced the Reports a) the finalised progress update on the Annual Operating Statement as at 31 July 2025 and b) the progress so far to 31 October 2025.

a) Strategic Plan 2022-2025 – Annual Operating Statement – final at 31 July 2025

The Vice-Principal: Finance and Corporate Services provided an update on progress to 31 July 2025.

The Report enabled the Board to monitor the College's progress to delivering the Strategic Plan.

The Board noted that of the 23 targets for 2024/25

- 13.3 were on target to achieve
- 6.2 were on target in part
- 2.5 were under target
- 1 was not applicable

The detail was supplied in Annex A and the Board noted the position and that the total performance for 2024/25.

The Board **APPROVED** the Strategic Plan Operating Statement Report.

b) Strategic Plan 2025-28, Annual Operating Statement 2025/26 - update at 31 October 2025

The Board noted the progress on targets for the Annual Operating Statement 2025/26 and that, similar to the KPI Reports earlier on the Agenda, that it was too early to report progress on many of the targets. The Report would be RAG rated to indicate the position once more progress had been made.

The Board **APPROVED** the Strategic Plan Annual Operating Statement 2025/26 – Update as at 31 October 2025 as recommended by the Policy and Resources Committee.

10. STAFF GOVERNOR'S REPORT

The Staff Governors presented their Report and highlighted:

- Criminology and Justice students in HE participated in a highly successful and informative Drugs Symposium here at the College.

- Planning for the next series of overseas trips was well underway, with strong female participation, and a request to extend the overseas trips opportunities to HE students in the future.

- The College welcomed over 500 parents to its parents evening. This face-to-face meeting opportunity was not offered by many colleges and was valuable in ensuring strong engagement with leaners and their families.

- Thanks to Board member, Ridwaan Omar, and his colleague, for coming into College and sharing inspiring accounts of academic journeys and transition into employment with students.

The Chair added that Parents Evenings were a good way to engage with the wider community.

The Chair thanked the Staff Governors for the update.

11. CAPITAL PROJECTS UPDATE

The Vice-Principal: Finance and Corporate Services provided additional detail to that contained within the Report, including the:

- Victoria Building renovations project is likely to extend until January 2027, and likely to be in use again, by September 2027. DfE had yet to agree to the revised timings, but this would have no impact on the operations of the College.

- The College was working up plans for summer works 2026 and awaiting feedback from the DfE on the outcome of the Condition Fund survey. This would inform how the College would spend the £1.5m DfE Condition Fund Grant on improving the fabric of buildings.

- The Campus Masterplan had just arrived with detailed drawings and utilisation analysis. The Executive would work through the detail and come up with some costed options to present to the Policy and Resources Committee and Corporation Board. The Chair requested that any developments be looked at through the lens of the Strategic Plan, bearing in mind policy changes and skills needs priorities. This was noted by the Principal and Chief Executive and Vice-Principal. **ACTION: Vice-Principal: Finance and Corporate Services**

The Board noted the content of the Report and thanked the Vice-Principal for the update.

12. MINUTES OF COMMITTEE MEETINGS

The Chair approved Minutes from the following Committees were received for information:

(i) Learning & Quality Committee 6 November 2025
(ii) Student Voice Committee 12 November 2025
(iii) Audit Committee 18 November 2025

(iv) Policy & Resources Committee 24 November 2025

Learning & Quality Committee 26 November 2025

The Chair canvassed the members for any additional comments on the meeting Minutes supplied for information.

13. DfE FINANCIAL HEALTH LETTER

The letter was shared for information and provided the Board with assurance regarding the College's Financial Health. Based on the forecasts, the College Financial Forecasting Return generated an autoscore of 'Outstanding' financial health, and this was concurred by the DfE.

The Board noted the content of the Report and said well done to the Vice-Principal: Finance and Corporate Services and her Team.

The Board received this Report for information.

14. SUBCONTRACTING ACTIVITIES

This Report provided the Board with an update on Subcontracting Activities and reminded Governors of their responsibilities, including having oversight of Subcontracting activity.

The College was in the fourth year of subcontracting out 16-18 funding for the delivery of 16-18 BTEC Sports provision with Blackburn Rovers Community Trust.

The College continued to closely manage the subcontract to the subcontracting standard requirements as required, reporting to Governors through the Learning and Quality Committee and Policy and Resources Committee.

Significant quality and assurance had been undertaken throughout the duration of the partnership providing positive achievement outcomes of 90.9% for the core sports programmes.

The Board noted the content of the Report provided for information.

15. HUMAN RESOURCES UPDATE AS AT 31 OCTOBER 2025

This Report provided a summary of core HR data for the period 1 August 2024 to 31 October 2025 with the detailed data to be found in the Appendix.

The Board noted the content of the Report and Appendix.

16. SAFEGUARDING ANNUAL REPORT 2024/25

The Report provided Board members with information on safeguarding arrangements across all aspects of the College provision and provided assurance that effective structures and processes were in place.

The Chair stressed the importance of reading this Report, the Safeguarding Policy and other Appendices as the Board and its members had responsibilities to ensure Safeguarding was effective.

The Board received this Report for information.

17. STUDENTS UNION ANNUAL REPORT 2024/25 INCLUDING ANNUAL ACCOUNTS

This Report had been considered by the Learning and Quality Committee on 6 November 2025.

The Board received this Report for information, noting the enrichment activities, structured and personal development activities available throughout the College and the positive student engagement.

18. ANTI-BRIBERY ANNUAL REVIEW

This Report and attached Policy had been reviewed by the Policy and Resources Committee in its 24 November 2025 meeting where it was agreed that the policy remains fit for purpose, making clear the Colleges' ethical and proper stance on the prevention of bribery.

The Board received this Report for information.

19. GOVERNORS' EXPENSES POLICY 2025/26 AND ANNUAL REPORT 2024/25

The Report had previously been considered by the Policy and Resources Committee on 22 September 2025 and provided a summary of Governor expenses for 2024/25 and the Governor Expenses Policy for 2025/26. The Board noted that the Report and Policy had been approved by the Committee.

The Board received this Report for information.

20. HEALTH & SAFETY ANNUAL REPORT 2024/25

The Report provided information on the key health and safety activities during the academic year 2024/25. The full report was supplied and contained detailed information on incident statistics, legislative changes, audits, and inspections. The Report and attachments had been considered in depth by the Policy and Resources Committee at its meeting on 22 September 2025.

The Board received this Report for information.

21. NET CARBON ZERO

The Report had previously been considered by the Policy and Resources Committee on 24 November 2025 and provided an update on activities and progress towards Net Zero goals.

The Board received this Report for information.

22. ANY OTHER BUSINESS

The Chair canvassed members for any other business. There were none.

23. REVIEW OF THE MEETING

The Chair canvassed members for feedback on the meeting, and all agreed that it had been a good meeting, covered everything on the Agenda and dealt with the right issues at a suitable level.

The Chair thanked all attendees for their contributions to the meeting and wished everyone a Merry Christmas and a Happy New Year.

24. DATE AND TIME OF NEXT MEETING

Friday 13 March 2026, 2-5pm.

Members of Staff left the meeting ahead of PARTII.

The meeting closed at 16.20pm.